

# MAGNOLIA COUNCIL MEETING MINUTES

Monday, December 12, 2022

> Call to Order

Called at 6:00 PM

> Pledge of Allegiance

> Roll Call

Council members present; Jim Frazier, Scott Fowler, Ryan Clark, Susanne Whitney. Buck Dougherty was absent. Diane Cahall and Ralph Satterfield were present. Dustan Russum was absent; he emailed water reports and they were distributed to Council.

>Minutes of Last Meeting

Approved as presented; motion by Ryan, second by Suzanne; motion carried.

> Treasurer's Report

Review of Diane's prepared report. Ryan motioned to pay the bills, second by Suzanne, motion carried.

> Public Works/Infrastructure

a. Water System & Fire Hydrants

See attached water report. Scott Fowler asked how the chlorine was, no complaints were received. Revolving fund: Reybold could not regrade and seed due to weather. Greg, Scott and Jim discussed holding back \$1,000 until project is completed. Council approved; Diane will void original check # 8993 and issue new check #9031 for \$58,411.76.

In 2023 the town will begin planning for Comprehensive Plan 2024. The last review was in 2019 and the 5-year review must be completed by 2024. Rebecca Campbell and Cheryl Roe served on the committee in 2019.

**b. Delaware Drinking Water Revolving Fund**

Council members were presented with a copy of the audit report. James Frazier, Scott Fowler, Charles Dougherty, Ryan Clarke, Susanne Whitney approved the Audit Report as presented. The town received the audit invoice from Lank, Johnson & Tull CPAs for \$18,000.00. We received a grant from the Division of Public Health for \$15,000.00 and we will submit the \$3,000.00 to ARPA in support of water finances. Greg has copies of the Div. of Public Health grant, the Audit and Disbursement Form to begin grant process for Well upgrades and Pump.

**c. Cross Connection Service**

No update.

**d. Lead Service Line Inventory**

Magnolia is on the list and can reapply next year.

**e. Similar System Data Collection**

No update.

**f. Traffic Assessment Traffic Assessment:** Will submit \$5,000 request from ARPA funds; two invoices for \$1,200 and \$1,500 should be available by the end of the month. Jim will send a certified letter with return signature. Jim will contact Diamond Construction (who did MVFC parking lot) and request ideas and recommendation on the project.

**g. Curb Painting**      No update.

**h. Transportation Improvement District (TID)** No update.

**i. DAFB Compatible Use Study**      No update.

**j. Regional Resiliency Assessment Program**

RRAP group: Jim will put information together by the end of January. Cost share is 10%. A \$60,000 project after 90% is paid would cost the town \$6,000. Mayor Frazier and Dustan attended a meeting on November 3<sup>rd</sup>. Two gentlemen from the Federal Government distributed a questionnaire and advised FEMA/DEMA will allocate two billion dollars to Delaware via BRIC (Building Resilient Infrastructure and Communities).

## **New Business**

a. Town Audit (approved under Public Works/Infrastructure above)

b. Charter Resolution-Borrowing Authority

Information to increase Magnolia's borrowing limit for flexibility on spending has been received by town attorney; Barrett Edwards. Please see copy of Resolution and Synopsis attached. Mayor Frazier requested a motion to approve the resolution; Scott Fowler made the motion, seconded by Susanne Whitney, all council members in approval the motion passed. Mayor Frazier and Diane Cahall signed the resolution dated December 9, 2023.

## **Old Business**

a. Properties and Code Enforcement

Kent County Levy Court approved the Solar Farm Complex on Clapham/Sophers Row. The eight-acre project will not begin until the end of 2023 or 2024.

b. American Rescue Plan Act (ARPA)

No update.

c. Mail/Package Deliveries

No update.

Council thanks Ralph for setting up the Christmas Lights. Ralph advised that Peninsula Propane will installing new tanks to meet regulations. Our heaters are set very low. It was suggested that the town update the flag pole.

There being no further business, motion to adjourn was made by Susanne, second by Ryan and the meeting adjourned at 6:39 pm.

Respectfully submitted,

Diane Cahall

**RESOLUTION OF THE  
TOWN OF MAGNOLIA, DELAWARE**

**WHEREAS**, the Town Council of the Town of Magnolia has determined that the Town's current Charter, as originally approved by the Delaware General Assembly in 1960 in Volume 52, Chapter 264 of the Delaware Laws, entitled "An Act to Reincorporate the Town of Magnolia," and as subsequently amended, needs to be updated in order to provide the Town with the borrowing tools necessary to meet the needs of the Town.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Town Council of the Town of Magnolia, a majority thereof concurring in Council duly met, that it be recommended to the 152<sup>nd</sup> Delaware General Assembly that the Town Charter of the Town of Magnolia, Chapter 264, Laws of Delaware, Volume 52, as amended, be amended as outlined in the draft bill attached hereto as Exhibit A.

**BE IT FURTHER RESOLVED**, that the draft bill be sent to Senator Eric Buckson and to Representative Charles S. Postles with a letter from the Mayor of this Town requesting their sponsorship and support of this bill during this 152<sup>nd</sup> General Assembly.

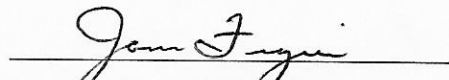
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This shall certify that this is a true and correct copy of the Resolution that was duly adopted by the Town Council of the Town of Magnolia at its regular meeting held on DECEMBER 12, 2022.

So certifies:

Attest:

  
Secretary

  
James Frazier, Mayor

