

MAGNOLIA COUNCIL MEETING

AGENDA

Town Meeting

Monday, June 8, 2020
ONLINE MEETING

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. MPO TRAFFIC STUDY – ADRIENNE EISS / JEFF RIEGNER
- V. No Council minutes for April and May 2020
- VI. Treasurer’s Report
 - a. Water/Tax Bills Update
 - b. Payment of Bills
- VII. Public Works
 - a. Water System & Fire Hydrants
 - b. Delaware Drinking Water Revolving Fund
 - c. Water Tower - Scott
- VIII. New Business
 - a. FY 2021 Proposed Budget
- IX. Old Business (ALL ITEMS DEFERRED TO JULY 2020 MEETING)
- X. July 13, 2020 Meeting – To be held at MVFC with safety measures or call-in?

June 8, 2020

ATTACHED:

Notes and Water Report for May 2020.

Balances of all bank accounts effective May 31, 2020.

Invoices to be paid for May, 2020.

Register for general checking account for the month of May, 2020.

Public Works Report

Water reports prepared by Dustan Russum.

The town used 1,217,000 gallons of water during May 2020. Pump 2: 509,000 gallons. Pump 3: 710,000 gallons. Well levels: 26' and 31'. Pump 2 ran 37.2 hours, Pump 3 ran 43.1 hours. Chlorine average is .64 and Fluoride average is .4. Water Usage Report was submitted to Office of Drinking Water.

Ralph Satterfield reported: Water lines and tower flushed. 5/19 Tank flowed over, Problem: timer failed on Pump 1. Replaced by Thompson Electric. Flag pole refurbished. Pump 1 got a good 12-18 hours run when timer failed. Started conversion of 480 volts to 208, (Thompson Electric). Delmarva Power to complete change.

Diane Cahall ordered tax assessment for 2020 and tax bills will be mailed along with 2nd quarter water bills on June 30th.

Town of Magnolia

Mayor James Frazier

302 335-5891

June 8, 2020

Checking:	\$ 216,160.27	
Savings:	\$ 42,927.66	
Mun. Street Aid:	\$ 530.33	
Transfer Tax Acct.	\$ 65,150.90	
Certificate:	\$ 10,000.00	(18 Months)
Certificate:	\$ 10,000.00	(6 Months)
Certificate:	\$ 59,492.87	(12 Months)
Certificate:	\$ 38,603.24	(5 Year)
Certificate:	\$ 5,734.02	(5 Year)

Bills to be paid:

Dustan Russum	1,218.96
Ralph Satterfield (Hydrant flushing)	207.78
Diane Cahall	1,801.69
Payroll Taxes	992.26
Delmarva Power (Street Lights)	412.36
Delmarva Power	126.42
Delmarva Power	129.97
Verizon Wireless	189.69
Frazier's Lawncare	699.40
Del. League Local Govt. 2020 Dues	500.00
Kent County Information Technology	15.00
David W. Thompson, Inc. Pump 1 relay	787.85
Duffield Association Infrastructure Grant	8,930.88

Town of Magnolia

6/8/2020 8:03 AM

Register: Regular Checking 56-8332-0371

From 05/01/2020 through 05/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/01/2020			-split-	Deposit		X	525.00	213,094.74
05/05/2020			-split-	Deposit		X	5,701.00	218,795.74
05/07/2020	CCADJ		Merchant deposit fees	Batch Fee ID=2...	5.18	X		218,790.56
05/08/2020			-split-	Deposit		X	150.00	218,940.56
05/08/2020		ADP TAX	Emp Payroll Expenses:P...	941	992.25	X		217,948.31
05/11/2020		ADP STAFF PAYROLL	Emp Payroll Expenses	MAY 2020	3,245.57	X		214,702.74
05/11/2020	8704	Peninsula Gas & Propane	Utilities:Gas Heating	gas for town hal...	110.83	X		214,591.91
05/11/2020	8705	Verizon Wireless	Telephone	820814502-00001	167.10	X		214,424.81
05/11/2020	8706	Charles Dougherty	Postage and Delivery	REIMBURSEM...	13.90	X		214,410.91
05/11/2020	8707	Edith Satterfield	Repairs:Equipment Rep...	REIMBURSEM...	13.74	X		214,397.17
05/11/2020	8708	Delmarva Power	Utilities:Gas and Electric	55008528667	149.72	X		214,247.45
05/11/2020	8709	Delmarva Power	Utilities:Gas and Electric	55006159200	117.78	X		214,129.67
05/11/2020	8710	Delmarva Power	Utilities:Gas and Electric	55005457241 St...	411.96	X		213,717.71
05/11/2020	8711	Intercoastal Trading, Inc	Utilities:Water	Invoice 201330	185.50	X		213,532.21
05/11/2020	8712	Frazier's Lawncare	Lawn Care	APRIL 2020 G...	355.52	X		213,176.69
05/12/2020			Bank Service Charges	Service Charge	3.00	X		213,173.69
05/15/2020		ADP SERVICE FEE	Emp Payroll Expenses	May 2020	44.38	X		213,129.31
05/20/2020			-split-	Deposit		X	3,050.96	216,180.27
05/31/2020	CCADJ		Merchant deposit fees	Batch Fee ID=-3...	20.00	X		216,160.27