

# MAGNOLIA COUNCIL MEETING

## Minutes

Monday, March 11, 2019

7:00 PM

Magnolia Town Hall

Present: Mayor Jim Frazier, Buck Dougherty, Vice Mayor Scott Fowler, Ashton McLaughlin, Dustan Russum, Ralph Satterfield, and Diane Cahall were present. Brian Howard was present.

### **New Council Member**

Mr. Brian Howard was sworn in as a Council Member. Mr. Howard was appointed to the 5<sup>th</sup> council seat. He administered the oath of office and was welcomed by all members of council. Brian's address: PO Box 148, Magnolia, DE 19962, phone: 302 310 2035, email address: [Howardguitars@verizon.net](mailto:Howardguitars@verizon.net)

### **Additions/deletions to published agenda**

The agenda was approved as published.

### **Council Minutes of previous meeting.**

Scott Fowler was listed as absent at the February meeting and he was in attendance. Buck Dougherty made a motion to accept the minutes with correction of the February 11th meeting; Ashton McLaughlin 2<sup>nd</sup> the motion; Motion passed.

### **Treasurer's Report**

The treasurer's report was presented with the payment of bills submitted by Diane Cahall. Diane stated that many more residents are using their credit cards and/or bank withdrawals for their water invoices. 1<sup>st</sup> quarter 2019 water bills will go out March 31<sup>st</sup>. The McCulley property 16 North Main sold to Scott Cannon \$149,500. The Avenue Homes property (E. Semans) 37 Walnut property was sold to Ian Anderson \$173,000. Ashton McLaughlin made a motion to accept the treasurer's report and pay all bills, Buck Dougherty 2<sup>nd</sup> the motion. Motion passed.

### **Public Works Report**

Dustan Russum presented the water report:

Water usage: 1,712,000 gallons of water during February January 2019. Pump 2: 725,000 gallons. Pump 3: 987,000 gallons. Pump 2 ran 45.6 hours, Pump 3 ran 59.8 hours. Chlorine average is .67. Fluoride is .7. Dustan and Ralph attended the DLLG Water Conference. Leak at 27 West Walnut, cracked at curb stop, found that 2curb stops were hooked together. Abandoned the line to the MVFC storage unit; new connection is ran thru the rear of the property.

Dustan advised that we need assessment or Gov. Carney to appropriate funds to allocated communities in need. Dustan is completing the water section of the form and Diane will complete the last two pages concerning finance information. The Drinking water Revolving Fund is on hold until the audit is complete then we can go on the agenda with the Working Commission.

Ralph Satterfield reported: Ralph addressed flags and sidewalks as needed. Ralph flushed all lines; discoloration heavy. One complaint thru Dustan, 29 North Main, tried three times to cover problem – no response. Ralph and Dustan attended both days of the DRWA conference and it was well worth the time. Repairs: 8 West Walnut leaks by curb stops, Aztech repaired Shockley Concrete repaired sidewalks (6 hours). Removed service at 9 E. Walnut, Aztech, and roadwork not complete (9 hours). Aztech repaired leak at curb stop Shockley Concrete to repair sidewalk, no road damage. Ralph had Aztech fill holes on way to pump house. Ralph flushed lines after repairs.

### **New Business:**

#### Phone Service:

Mayor Frazier and Diane have been working on phone service for the town hall. Fax Machines are becoming obsolete as everyone is using Scan and email. Comcast is still going to be more expensive than Verizon Wireless. The best service and cost can be provided by Verizon at a rate of \$39.99 per cell phone. We can get a cell phone from Verizon and keep the same town hall number: 302 335-5891. The Mayor and Treasurers cell phone will also be \$39.99. All cell phones provided at no cost. Mayor Frazier made a motion to change our service from Comcast to Verizon, Buck Dougherty 2<sup>nd</sup> the motion, Motion passed.

#### Lawn Care 2019:

Frazier's Lawn Care has provided a bid for 2019 which is exactly the same as last year; no rate increase. Council is satisfied with their service. Mayor Frazier made a motion to keep Frazier's Lawn Care for 2019, Buck Dougherty 2<sup>nd</sup> the motion, Motion passed. Diane will contact DeAnna Frazier and advise her they have the contract and obtain a Certificate of Liability Insurance for 2019.

Mayor Frazier advised council that the town can renew our contract with the Municipal Electric Coop on July 1, 2019. Mayor Frazier will attend a FOIA Class on April, 12, 2019.

#### MPO Traffic Study:

The town has been unable to get a traffic study completed. The Office of State Planning Coordinator Nathan Guitard put us in contact with Kent County Municipal Planning Office for a Scope of Work. They offer a 10% cost share, ie. \$30,000 project would cost \$3,000. Mayor Frazier made a motion to proceed with traffic study with Kent County MPO which will take 6-8 weeks. Ashton McLaughlin 2<sup>nd</sup> the motion. Motion passed.

DelDot Audit:

DelDot is conducting an audit on the parking lot project with the MVFC/Town of Magnolia which completed 4 years ago. Mayor Frazier and Diane will work on getting all necessary paperwork together. DelDot also requested info on a sidewalk project from the early 1990's which exceeds the time limit required to conduct the audit, so it was dropped. Jim and Diane will submit the paperwork before March 31<sup>st</sup>.

Old Business:

Comprehensive Plan:

Mayor Frazier advised that the Comprehensive Plan is all in place. A resolution was read by all Council Members and Diane signed. Mayor Frazier will deliver to David Edgel tomorrow.

Council Members:

Mr. Brian Howard was sworn in as 5<sup>th</sup> council member.

Code Enforcement:

Nothing to report at this time.

Facebook:

Ashton McLaughlin; slowing getting likes. Mayor Frazier noted that The Town of Magnolia will celebrate its 134<sup>th</sup> Birthday on April 3, 2019.

**Adjournment:**

Councilman Buck Dougherty made a motion to adjourn the meeting at 6:53 pm. 2<sup>ND</sup> by Ashton McLaughlin. Motion passed. Meeting was adjourned.

Submitted by Diane P. Cahall