

# MAGNOLIA COUNCIL MEETING

Monday, February 12, 2018  
6:00 PM  
Magnolia Town Hall

6:00 PM - Call to Order  
Called to order at 6:02 pm

**Pledge of Allegiance**

**Roll Call**

Present: Mayor Jim Frazier; Scott Fowler, and Shawn Ramsey. Mike Cohill was excused due to illness. Ralph Satterfield and Diane Cahall were present.

**Additions/deletions to published agenda**

The agenda was approved as presented.

**Council Minutes of previous meeting.**

Motion to accept the minutes was made by James Frazier and 2<sup>nd</sup> by Shawn Ramsey. Motion passed.

**Treasurer's Report**

The treasurer's report was presented with the payment of bills submitted by Diane Cahall. New water rate information was inserted in all 4<sup>th</sup> quarter 2017 water invoices. All invoices from Duffield Associates have been submitted for grant reimbursement. Duffield Associates has been paid up to date for all invoices. I mailed certified letters to 12 residents and sent 15 delinquent letter to anyone with overdue invoices. Payroll information has been delivered to Sandra Gulledge, CPA. W2's and W9's will be mailed this week. I have a meeting scheduled with PNC bank to discuss service charges and certificate rates on Friday, February 16<sup>th</sup> at 10:30 am. A motion was made by Shawn Ramsey to approve the report and pay the bills, seconded by Scott Fowler.

Mayor Frazier attended the DFIT Safety meeting and Quarterly Trustee Meeting. We have saved \$310.78 this year on workman compensation and it should continue to increase as new municipalities join.

**Public Works Report**

Ralph Satterfield presented the public works report: Activities since 12/19: Addressed flags; new flags purchased. No lines flushed except school (twice) per Scott Fowler. White speed signs removed. Cleared snow and salted four times. Met with Norma

Brasure from Duffield twice; referred several questions to Scott. Only in Magnolia: on Dec. 20<sup>th</sup> between 8-9pm, five dinosaurs were spotted walking up Main Street. Big bang on New Year's Eve, a car cut a pole off on 10 South Main at 1:00 am. Checked Christmas lights nightly. 12/31 Removed Christmas lights. We need to address lights; borrowed this year from Fire Company and Mike Murray, we have none. 1/5 Small Main leak noticed at 7pm at corner of N. Main and E. Walnut, notified all, repaired on 1/8 by Aztech. I used 200 pounds of salts plus many trips by DelDot. One accident at 4:00 pm on Jan. 6<sup>th</sup>; DelDot plow clipped a car on a salt run, 1 minor injury to car driver.

Scott Fowler presented the following water report: Water usage high, we used an additional 100,000 gallons more than previous month due to leak on corner on N. Main and Walnut. The town used 1,147,000 gallons of water during December 2017. Pump 2: 482,000 gallons. Pump 3: 665,000 gallons. Well levels: 32', 25' and 32'. Pump 2 ran 41 hours, Pump 3 ran 41.4 hours. Chlorine average is .36. Scott noted that Ralph put in many additional hours during the month and we should give him an additional \$250.00 for his labor. James Frazier made a motion to give Ralph extra funds and Scott Fowler 2<sup>nd</sup>, Motion passed. Scott is still getting prices on well cleaning: Mel's Well's is smaller company and cheaper. AC Schultz is \$8,400 per well and has a good reputation. American Wells did the original wells and is \$2,000 per day. Council will discuss further at next meeting. Dustan Russum is on board and Scott is anticipating a 2-3 month transition period. He is up to date on the Asset Mgmt Plan. Dustin will attend the February council meeting. Diane will leave employment paperwork in the town hall for Dustin to complete. Council was in agreement with the transition. Town is still holding the final payment to Corrosion Control until the interior of the tower is cleaned. Scott noted that the next contract should drop from \$100,000 to \$65,000. Scott will need checks for Delaware Allocation Permit; he will provide info and Diane will cut the checks to be cosigned.

**Comprehensive Plan:** Tabled until later date.

### **Good of the Order:**

Mayor Frazier noted that February is our annual meeting; Oath of Office, Appointments and Ethical agreements to be completed.

Mayor Frazier reviewed a DSN article stating the Little Heaven (Clapham Road) traffic will be detoured from January 3<sup>rd</sup> thru May 23. Trucks are instructed to use Rt. 1 exit 95 (route 10) which might be helpful for south bound traffic.

### **Adjournment**

Shawn Ramsey made a motion to adjourn the meeting at 7:10 pm. 2<sup>nd</sup> by James Frazier, Motion passed. Meeting was adjourned.

Submitted by Diane P. Cahall