

# Town of Magnolia

Mayor James Frazier

302 335-5891

Mayor Cheryl Carney called the February 11<sup>th</sup>, 2013 Annual meeting of the Magnolia Town Council to order at 7:00. Vice Mayor James Frazier and Councilpersons Michael Cohill, Barry Fillman, and Scott Fowler were present. Diane Cahall, Ralph Satterfield and Town Solicitor: Barrett Edwards, Fire Company President: Earl Dempsey and town resident William H. Walker were present. Kent County representatives: Sarah Keifer and Leslie Persans were also present.

Mayor Carney opened the nominations for officers:

Barry Fillman nominated James Frazier for Mayor; 2<sup>nd</sup> by Michael Cohill; motion carried.

James Frazier nominated Barry Fillman for Vice Mayor, 2<sup>nd</sup> by Michael Cohill; motion carried.

The agenda for the February 2013 meeting was accepted with no additions.

Mayor Frazier asked for a motion to accept the minutes from the previous meeting; Michael Cohill made a motion to accept the minutes, 2<sup>nd</sup> by Cheryl Carney – Motion carried.

Mayor Frazier requested a motion to approve the treasurers' report and pay the bills. Barry Fillman made the motion to approve the report and pay the bills 2<sup>nd</sup> by Michael Cohill – Motion carried.

Cheryl Carney stated that the Magnolia Mobile Home Park emailed Scott Fowler and spoke with her. Ralph Satterfield said he received a call from the trailer park and went to check. The lines were frozen and full of sand. Scott Fowler stated we need 3 main repairs and 2 valves replaced, so expect 2 more bills from Aztech. Scott also noted that DelDot was very helpful during water repairs and final patch up on the repairs will occur after good weather arrives.

Mayor Frazier gave the floor to Sarah Keifer and Leslie Persans from Kent County to explain property condemnation and removal. Barrett Edwards noted our town ordinances are now up to date and support Kent County policies.

When members of Council or town residents contact Kent County regarding abandoned and/or collapsing property – a 90 day correction letter is sent. The town will also receive a copy of the letters. Letters include: demolition report, engineers report, design professional and how to conduct a structural report. Kent County will sign an agreement with owner to bring property back to standards or property will be condemned. Owner can appeal with County Board of Appeals (7 members on a committee appointed by Levy Court). 2 out of 3 properties are demolished instead of rehabbed. County will wait for letter from the Town of Magnolia listing names and addresses. The process takes 8 months to a year. Any questions please contact: Sarah Keifer, AICP [sarah.keifer@co.kent.de.us](mailto:sarah.keifer@co.kent.de.us) 302 744-2417.

Magnolia Fire Company president Mr. Earl Dempsey was present to explain the repaving project of the fire company parking lot. The Community Transportation Funding (changed to Street Aid) will be requested through Representative Harold "Jack" Peterman office. CTF funds are set up for municipalities; they cannot go directly to the fire company so they must go through the town. We would need a MOU; Memorandum of Understanding between the fire company and the town prepared by Barrett Edwards. The project would be viewed as a Town of Magnolia project and follow our guidelines,

which mimic the state guidelines. The project is estimated at 50 – 70 thousand dollars. Project would get input from DelDot regarding paving. It will be bid out after estimates are received from engineers. No commitments have been made at this time and Mr. Dempsey will notify the town immediately of any significant developments.

Council discussed Mr. Frank Young's request for a mailbox across the street from his home on E. Walnut. DelDot stated they cannot complete the project if the town does not pay for the sign costing approximately \$180.00. Sidewalk would have to be busted up to install signs and mailbox. Mayor Frazier will contact Sherry Kijowski (principal at J. Ralph McIlvaine Early Childhood Center) and the CR School District for their input on this situation. William H. Walker also drew a layout of his mother's property regarding a mailbox; Mr. Walker was advised to contact the Magnolia Post Master regarding this request.

Ralph Satterfield presented the following report: assisted with 5 water shut off breaks. Notified as many users as possible of water shut offs. Flushed system when completed. Patched pot holes when temporary patches failed x3. Addressed complaints during period. Frozen pipes, clogged screens, request for shut off to install basement shut off at 26 n. Main. Cleared snow and salted. Unlocked tower for cell phone company, lock replaced by them with a combo of 1,2,3,4. Dressed flags as needed. Total hours for the period: 66.

Scott Fowler presented the following water report: The town used 1,457,000 gallons of water during January 2013. Pump 2: 721,000 gallons. Pump 3: 736,000 gallons. Well levels: 30', 25' and 30'. Pump 2 ran 40.2 hours, Pump 3 ran 43.6 hours. Average chlorine is .37. Scott Fowler and Ed Marvel prepared the public health reports and Diane will mail reports to the Division of Drinking Water.

Council discussed calling Delmarva Power regarding a TV antenna tower on 17 N. Main Street, Lila Lou Champion that is a safety concern.

Councilman Michael Cohill requested again that the meeting night be changed. This would require changing our charter, sending an amendment back to the Legislature for approval). Cheryl Carney made a motion to change the meeting time to 6:00 pm. Michael Cohill 2<sup>nd</sup> the motion. Motion passed effective March 11, 2013.

Motion to adjourn the meeting at 8:36 pm made by Michael Cohill and 2<sup>nd</sup> by Barry Fillman - Motion Carried. Meeting adjourned at 8:36 pm.

Respectfully Submitted,

Diane P. Cahall, Secretary