

Town of Magnolia

Mayor James Frazier

302-335-5891

Mayor James Frazier called the January 13, 2014 meeting of the Magnolia Town Council to order at 6:00 pm. Councilpersons Michael Cohill, Barry Fillman and Scott Fowler were present. Bud Faircloth excused (out of town). Diane Cahall, Ralph Satterfield and Mr. William Walker were also present.

The agenda for the January meeting was accepted with one addition from Mayor Frazier: Creation of Town of Magnolia Personnel Policy. Michael Cohill made a motion to accept the agenda, 2nd by Barry Fillman - Motion carried.

Mayor Frazier asked for a motion to accept the minutes from the previous meeting; Barry Fillman made a motion to accept the minutes; 2nd by Mike Cohill - Motion carried.

Mayor Frazier requested a motion to approve the treasurer's report and pay the bills. Barry Fillman made the motion to approve the report and pay the bills; 2nd by Mike Cohill. One additional bill for Wright Contracting (snow removal) \$625.00 was added to bills to be paid. Scott Fowler requested that a lane to the pump house be plowed in the future. Mayor Frazier will do a memorandum of understanding for plowing. Diane will have W-2s in the mail this week.

Scott Fowler presented the following water report: The annual water usage is almost complete; it is an online report. The town used approximately 680,000 gallons of water during the year. The town used 1,389,000 gallons of water during December 2013. Pump 2: 709,000 gallons. Pump 3: 680,000 gallons. Well levels: 30', 25' and 30'. Pump 2 ran 40.6 hours, Pump 3 ran 40.5 hours. Average chlorine is .235. The average water usage for 2013 was 1,363,333 gallons per month. Curb stop broke off at Todd Merronholt - Scott dug up and turned off. Aztech will fix service off curb stop. Mike Cohill questioned who owns the water system under the streets. Scott Fowler explained that the Town owes the entire system. Scott purchased items for repair at Lowes \$22.99. The state redid the storm drain at 17 West Walnut.

Ralph Satterfield presented the following report: since 12/10/13: 12/12 Flushed hydrants, 12/19-20-21 Put up Christmas lights and debugged and maintained daily. 12/30 took down lights, discarded 4 strings, repacked and stored. Flushed school lines. Jan. 4&5: Cleared snow and salted walk. 1/8 Replaced flood lamps. Showed Church group town plot to help with survey of their property for sale of parsonage.

Mayor's updates;

* Mayor Frazier created a Personnel Policy and Sexual Abuse Policy as required by our new insurance policy. The policies were adopted by resolution. The resolution was read to council; Councilman Mike Cohill made a motion to accept, sign and submit the resolution. The resolution was passed around for all signatures and will be submitted as soon as Councilman Faircloth signs it. Mayor Frazier will submit signed resolution to SIP.

* Comprehensive Plan Committee: Jim Frazier, Barry Fillman, Ray Lehman, Frank Young and Rebecca Campbell. David Edgell is our contact and will provide information on updates from the Office of Management and Budget. The plan can be revised only - not completely changed. If there are no major changes required, a cover letter explaining this can be submitted. In 2019 the entire document must be redone. This project will begin in 2018.

* Town Elections: We ran into an issue with timing, and the new date to submit a letter of intent was changed to January 13, 2014. We did not receive any new letters of intent, so the 3 incumbents will remain in office. The February 10, 2014 council meeting will be our annual meeting. Diane will call the election department tomorrow and Mayor Frazier will post the information on our webpage.

* Magnolia Fire Company Paving Project: Mayor Frazier met with Ralph Satterfield, Buck Dougherty and Earl Dempsey from the Magnolia Fire Company regarding the project. A prebid meeting was held on January 8th at the fire hall. The MVFC explained that the specifications were not technical enough (electric, underground, etc.) President Earl Dempsey is going to DelDot to obtain more information. Funding is being provided by Rep. Jack Peterman \$40,000, Sen. Colin Bonini \$25,000 and Representative Donald Blakey \$22,000 for a total of \$87,000. DelDot needs to come up with more specific specs for the project. Moving forward: Tentative Invitation to Bid: Feb. 15th, 2014. Bids due: April 14th, 2014. Decision: May 15th, 2014. Work should be scheduled around the school year; June 17 - August 15.

Scott Fowler questioned if the town could afford to purchase the Lindale House (listed at \$150,000). Council discussed the cost to repair and upkeep and it is out of our budget.

Mr. Walker stated that the pet waste problem has returned. Mayor Frazier requested that Diane put Ordinance 308 information on the first quarter water bills to be sent out the end of March.

Motion to adjourn the meeting at 6:51 pm was made by Michael Cohill and 2nd by Scott Fowler. Motion carried. Meeting adjourned at 6:51 pm.

Respectfully Submitted,

Diane P. Cahall, Secretary